

18-05 215th Street Owners, Inc.



ALTERATIONS APPLICATION

Please be advised that building policy requires that no alteration or structural changes be made in your apartment prior to receiving Board approval.

1. All plumbing and electrical work must be done by professionals licensed in New York. Such work must also be performed to the satisfaction of the superintendent and manager, who are to inspect the above work when the plumbing and electrical work can be seen, as well as at completion.
2. Before the start of work, the Contractor is to submit a satisfactory certificate of insurance naming you, 18-05 215th Street Owners, Inc., and John B. Lovett & Associates, Ltd., as additional insureds for this work. The certificate is to be faxed directly to the Management Office (fax number is 718-423-0465) by the Contractor's insurance broker.
3. See attached sheet on Lead Paint Certification (Attachment 3).
4. Work is to be performed only between the hours of 9:00 a.m. and 5:00 p.m., Monday to Friday, excluding holidays.
5. All persons coming to the apartment in connection with the work are to sign in and out each day in the Management Office.
6. Management is to be advised of the dates the work is to begin and date to be completed. Such dates are to be entered in the space provided on the signed copy of this letter.
7. To avoid the spread of dust and odors, the Contractor shall cover the bathroom and kitchen vents and block the space under the hall door while the work is in progress.
8. The Contractor shall be responsible for removing all debris and construction materials completely from the Cooperative's premises. NYC Sanitation will not handle such materials.
9. You agree to be responsible for all damage caused by the Contractor to any property or persons on the premises and any deficiency in the Contractor's performance.
10. The Contractor must agree not to place any lien on the premises.
11. To assure the inspection referred to in paragraph "1" above, the completion of the work within a reasonable time and in conformity with the Contractor's proposal and this agreement, the shareholder shall deposit before the commencement of the work, the sum of \$500 which will be returned upon a determination by the Manager that the proposed alterations have been made in accordance with this Alteration Agreement.
12. All bathroom renovations must adhere to the attached plumbing requirements (Attachment 12).
13. All kitchen renovations must adhere to the attached plumbing requirements (Attachment 13).

14. When Contractor is transporting debris, all common areas must be covered. Any debris left is the Contractor's responsibility to clean up.

Please sign below and have the Contractor sign in the space indicated and return same to the Management Office before any work begins.

18-05 215th Street Owners, Inc.

Rolinda Antone, Property Manager

I agree to the above conditions.

Shareholder

Apt. No.

Date Signed

On behalf of the Contractor, _____ (name of company), I agree to the above conditions.

Sign Name

Date Work to Begin

Date Work to be Completed

Print Name

Title

**ALTERATIONS AGREEMENT
LEAD PAINT CERTIFICATION**

ATTACHMENT NO. 3

Pursuant to new Federal regulations and guidelines regard Lead Paint in buildings built prior to 1978, all shareholders and contractors must comply with these new rules as of April 22, 2010.

Prior to the start of any work or repairs in your apartment, any and all contractors and sub-contractors must complete the approved Federal course and present a valid license that they certified to test and complete any lead based paint work. No contractors shall be allowed access without furnishing such valid evidence to both the shareholder and the Cooperative.

Shareholder Signature

Date

Contractor Signature

Date

ALTERATIONS AGREEMENT

ATTACHMENT NO. 12

Bathroom plumbing requirements:

1. Replace hot and cold water piping from the building risers to the copper shut-off valves.
2. Replace lead pan in shower stall.
3. Replace waste pipes, p-traps & slip joints for shower and tub.
4. Building's plumber will replace toilet lead bend at no cost.
5. The cost of the flange will be the responsibility of the shareholder.

Shareholder Signature

Date

Contractor Signature

Date

ALTERATIONS AGREEMENT

ATTACHMENT NO. 13

Kitchen plumbing requirements:

1. Replace hot and cold water piping from the building risers to the copper shut-off valves.
2. Replace waste pipes, p-traps & slip joints for sink.
3. Replace water supply lines to dishwashers and refrigerator.

Shareholder Signature

Date

Contractor Signature

Date